



**Hazel** Wood  
High School

# Information Booklet



Part of the  
**Oak**  
Learning Partnership



**Ofsted**  
Good  
Provider





# Hazel Wood High School

Respect Responsibility Aspiration

- 4** HEADTEACHERS WELCOME
- 5** THE OAK LEARNING PARTNERSHIP
- 6** UNIFORM, PE KIT & EQUIPMENT
- 9** HAZEL WOOD CURRICULUM
- 10** TYPICAL SCHOOL DAY
- 12** ADDITIONAL NEEDS SUPPORT & EXTRA CURRICULAR
- 13** REWARDS & SANCTIONS
- 15** STUDENT LEADERSHIP & WELLBEING
- 17** KEEPING IN TOUCH
- 18** ADDITIONAL INFORMATION

# TABLE OF CONTENTS

# A Very Warm Welcome...



## Dear Pupils and Families,

I hope this information booklet finds you safe and well and I hope you are excited to join our Hazel Wood Community.

Hazel Wood High school has a good reputation for being a caring and inclusive school and is highly regarded by its local community. This reputation has been further cemented by our recent Ofsted inspection, in which the school was graded as 'good' in all areas. We have high expectations of our staff and a great emphasis on pupil care. We believe that all our students deserve the very best education that we can provide.

We also have high expectations around behaviour and learning and we look to our parents and carers to support us in making sure their young people leave our school as well qualified and well-rounded young people.

The information we share in this booklet will tell you most of the things that you need to know about our school and offer you any guidance you need as you prepare to join us. You will also find information on the things we need our parents and young people to do so that we can work together, without this 'team' approach we will not succeed and we really need to take our responsibilities seriously when it comes to our young people's education and aspirations.

I am very proud to be the Headteacher of Hazel Wood High School and I cannot wait for you to be part of our community, as we work together with respect, taking responsibility and achieving our aspirations. Please do not hesitate to get in touch if you need us or have any questions.

## Mr P Greenhalgh Headteacher



Fostering a sense of  
pride and community  
and providing  
opportunity for all to  
excel



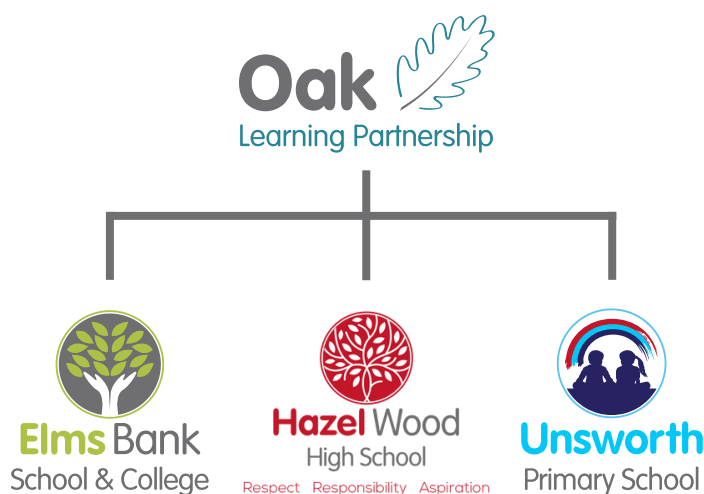
**Hazel Wood**  
High School

Respect Responsibility Aspiration

# The Oak Learning Partnership



Hazel Wood High School is proud to be part of the Oak Learning Partnership, an established trust of schools which currently consists of a primary, secondary and special school in Bury, Greater Manchester.



Our trust is committed to improving the life chances of children and young people through the delivery of a well-rounded world class education. At Oak Learning Partnership, **inclusion is at the heart of our trust**. Inclusion is a constant consideration in all our schools as we strive to ensure that everyone is accepted, supported and challenged to be the best possible version of themselves. Our motivation is to help all pupils make exceptional progress at school, regardless of barriers, and we aim to make sure that nobody is left behind. We understand that lives and communities can be transformed by high quality teaching and strong support within the framework of the best, bespoke curriculum.

Alongside our culture of 'inclusion is at the heart of our trust,' our schools operate under a shared set of principles which explain how we work. We are **Values Driven**, we provide **An Exceptional Education for All**, we protect **Identity and individuality**, **Our People Matter**, we practice **Collaboration with Purpose** and we **Focus on Impact**. You can read more about these shared principles on the partnership website: <https://oaklp.co.uk/>.

## What is a trust and what are the benefits?

Trusts are specialist organisations set up to run and improve schools. A group of schools working together in a single entity can do lots of things which are harder for stand-alone schools to achieve.

The Oak Learning Partnership model is designed to maximise the following benefits:

- Teachers across schools work and learn together to improve the way they teach
- Schools share practices that make a difference to the quality of teaching
- Teachers and leaders can work together on the things that matter – like curriculum and assessment
- It is more possible for teachers and leaders to support other schools to help improve the quality of education
- More development opportunities for staff to lead projects across schools
- Ability to offer bespoke school improvement services based on school needs
- It is more possible to be efficient – and thereby to invest money in supporting pupils to have wider opportunities
- Shared workload and shared accountability.

# Uniform, PE kit and Equipment



Your school uniform is a really important part of being a member of Hazel Wood High School. We have high standards of our pupils who wear our uniform as you represent our school values of respect, responsibility and aspiration. The uniform is compulsory and you must follow the rules about what to wear and how to wear it.

The uniform must be purchased from the Macron Store, Bury and **cannot** be altered in any way.



**Macron, Unit 1A, Off Bright Street, Bury, BL9 6AQ**

If you have any doubts or queries regarding the uniform then please contact the school before purchase.

## Uniform Rules

### Trousers/Skirt

Pupils can wear either trousers or a skirt but they must be purchased from Macron and can not be adjusted in anyway. The skirt cannot be shortened and must reach the top of the knee.

### Tie

Pupils must wear the clip-on tie.

### Shirt

A long or short sleeved white shirt, must be worn and the top button must be fastened.

### Socks and Tights

Boys must wear mid-grey socks. It is compulsory for girls to wear tights in terms 1 & 2. These must be black opaque tights (which must be a minimum of 40 denier). After this period, girls can opt to wear either long or short socks instead but they must also be mid-grey.

### Hijab

Must be plain black with no patterns, jewels etc

### Hair

Must be natural colours in a neat and tidy style. Any accessories in the hair must be red. Designer lines shaved into hair are not permitted.

### Shoes

Plain black leather or faux leather. No trainers, no pumps, no boots. Please see additional information on shoes.

### Jewellery

Only 1 stud in each ear lobe is permitted. It must be plain and cannot measure more than 3mm. No other piercings are allowed. Other than a watch, no other jewellery is allowed.

### Make-up

No make-up is to be worn. Acrylic/false nails are not permitted. Nail varnish is not permitted.

### Hoodies

Can be worn to and from school, but once in school must be placed into the pupil's bag on arrival to school. They cannot be carried or tied around the body.





# Uniform, PE kit and Equipment



## PE kit

At Hazel Wood High School we have a whole school PE kit, as shown below. This will also need to be purchased from Macron.

As a minimum you must have shorts (or tracksuit bottoms), t-shirt and socks.

Pupils must also have trainers for every lesson. In the winter, pupils can choose to wear a black base layer underneath their PE kit and a hoody is an optional extra.

### Compulsory



### Optional



## Hazel Wood High PE Department's Expectations

**It is essential that you bring your full PE kit to every lesson.**

Students are also expected to:

- Have long hair tied up into a bobble.
- Remove all jewellery.
- Remove chewing gum.
- Take part in every PE lesson.

If you are injured or ill please bring a note from a parent/carer explaining the issue preventing you from taking part. You may still be asked to participate in some form e.g. umpire, manager, coach.

Therefore, you are still required to bring your full PE kit, as we may be outside in the poor weather conditions and this ensures students then get back changed into a dry uniform for the remainder of the day.





## Other School Equipment

On a daily basis, pupils must bring a bag with them that is big enough to fit A4 size exercise books, as well as bringing the following equipment with them:

### Essential Equipment

All pupils **must** have the following;

- Black Pen
- Green Pen
- Pencil
- Ruler

### Additional Equipment

We also encourage pupils to also have:

- Rubber
- Purple Pen
- Mini whiteboard, pen and eraser
- A set of BRAG cards
- Glue stick
- Compass
- Protractor
- Scientific Calculator

All of the equipment above can be purchased directly from school.

## How to Purchase Items (Including Lunch) in School



**Hazel Wood High is a cash-less school.**

We use a system called ParentPay which is an online payment service for any payments needed.

ParentPay allows payments to be made online for dinner money, clubs, trips and other items such as uniform or equipment like the calculator in the section above.

As payment is immediate there is no need to wait for cheques to clear. It is a quick and easy system to use that provides an accurate record of any payments made.

To get started on ParentPay you need an activation letter which will enable you to set up a ParentPay account. You can also merge your accounts if you have more than one child at Hazel Wood.

Please do ensure that you get set up in advance of your child starting with us. If you need help with this please do not hesitate to contact the school. This online payment system will show what items are available for payment relevant to your child and emails a receipt of any payments made, to the email address you register.







## Year 7 Offer

**At Hazel Wood, we provide our Year 7 pupils with the help and support they will need for a successful transition to High School.**

This starts with the transition days held every Summer term for all students that are joining us the following academic year, which is part of the wider transition project ran in partnership with our local primary schools, in order to ensure our students are ready for Key Stage 3.

When our new Year 7 students join us at Hazel Wood High School, they are taught by a team of teachers who have dual specialisms in both Primary and Secondary teaching. Our Year 7 team teach most students both English and Maths and develop strong relationships with the students, as they teach them for up to 10 hours per week. This helps us to identify where we can support students to ensure that they make the most progress possible and settle into secondary school well. Our Year 7 team are fully trained in how to support all students to catch up, especially when students still have early reading and numeracy skills.

## Key Stage 3 & 4 Curriculums

We are very proud of our broad curriculum giving our young people opportunities to develop in a range of exciting subjects. We encourage aspiration and progress with a belief that our curriculum will support our students both academically and morally.

### Key Stage 3 Curriculum

At KS3 students will learn:

- English
- Maths
- Science
- Spanish
- History
- Geography
- Religious Studies
- Performing Arts (with a focus on oracy)
- Physical Education
- PHSE (Personal Health and Social Education)
- Music
- Art
- Technology (Food and Resistant Materials)
- ICT

# KS3

### Key Stage 4 Curriculum

At KS4 students have an opportunity to choose their options to support their study for further education.

Alongside GCSEs for English Language, English Literature, Maths and Combined Science students can choose from:

- Spanish, Geography and History to complete the EBACC qualification and/or a suite of other qualifications.

This year, our year 9 students have selected from:

- Religious Studies
- Hospitality and Catering
- Performing Arts
- Sports Studies
- Health and Social Care
- Enterprise (Business Studies)
- Music
- Art
- Animal Care

# KS4

# Typical School Day



**At Hazel Wood, we provide our Year 7 pupils with the help and support they will need for a successful transition to High School.**

A typical school day at Hazel Wood High School may be very different to what you are used to. You could have up to six lessons a day, with different teachers and in different classrooms. Our school day may start and finish at a different time to what you are currently used to. You may be wondering how you will manage all of this, so we have included a few things to help you. If you look below you can see our school timings and an example of a timetable. We will also help you learn your way around the building and can provide you with a map when you join us on your first day.

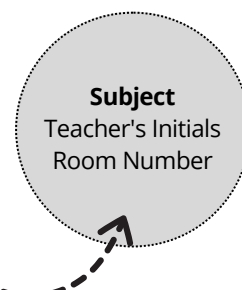
## School Timings

| Session           | Time              |  |
|-------------------|-------------------|--|
| School Opens      | 8.40am            | School gates open for start of school day  |
| P1                | 8.55am - 9.25am   | Form Time, which includes: assemblies, PHSE, reading, numeracy and wellbeing curriculum sessions depending on the day/week |
| P2                | 9.25am - 10.25am  | Period 2 lessons   |
| P3                | 10.25am - 11.25am | Period 3 lessons   |
| Morning Break     | 11.25am - 11.40am | Morning Break in designated year group areas   |
| P4                | 11.40am - 12.40pm | Period 4 lessons   |
| P5                | 12.40pm - 13.40pm | Period 5 lessons. Staggered dismissal of year groups to allow smooth lunchtime transition                                  |
| Lunch             | 13.40pm - 14.10pm | Lunch Break in designated year group areas   |
| Afternoon Line Up | 14.10pm - 14.15pm | Line up ready for Period 6 lessons   |
| P6                | 14.15pm - 15.15pm | Period 6 lessons   |
| Dismissal         | From 15.10pm      | End of school. Staggered dismissal of year groups  |
| Session 7         | 15.15pm - 16.00pm | Compulsory for Year 11 students  |

After school, there are lots of clubs & activities you can get involved in. See page 12 for more information.

## Draft Timetable

|         | Registration        | Period 1               | Period 2             | Period 3               |
|---------|---------------------|------------------------|----------------------|------------------------|
| Monday  | Form<br>ACO<br>Rm34 | English<br>ACO<br>Rm34 | Maths<br>AWE<br>Rm15 | Art<br>KMI<br>Rm22     |
| Tuesday | Form<br>ACO<br>Rm34 | Science<br>ACO<br>Rm34 | Art<br>KMI<br>Rm22   | English<br>ACO<br>Rm34 |





## Homework & Independent Learning

Students receive homework each week for most of their subjects and the majority will focus on developing knowledge through revision and enhancing memory skills through repeated knowledge retrieval.

- Each subject will give you information and/or key vocabulary that you will be expected to master in your long-term memory.
- You will be told what information and/or key vocabulary needs to be memorised for testing.
- You will be tested weekly mainly through a Microsoft Forms quiz.
- You will also get some homework tasks relevant to your learning – some of these might be projects which last a few weeks.
- Your parents/carers and you will be able to see the details of your homework in your planner and on your Microsoft calendar.

## Attendance & Punctuality

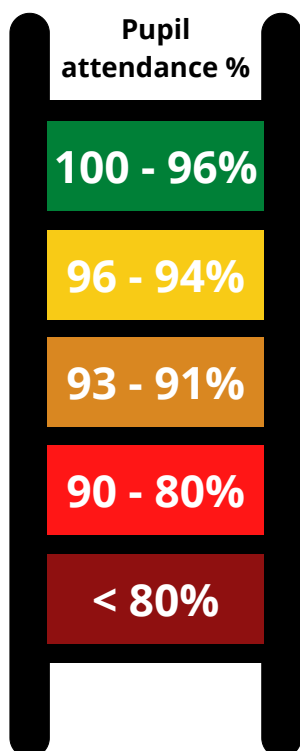
For all pupils, arriving at school promptly at the start of the day, (as well as for every lesson) is crucial to get learning under way on time and in a positive manner. If a pupil is late for school for any reason, they will need a note explaining the reason for this and if it is general lateness, with no approved reason, there will be a short detention at lunchtime. Being late for a lesson interferes with the learning of others and slows down the start of the lesson and this is unacceptable.

Absence from school is monitored carefully and we have an expectation that all pupils will attend school as much as possible, developing their personal resilience, and the target is 96% or more.

There are times when an absence cannot be avoided due to illness, appointments or personal reasons that are shared with school. However, as a concern around absence develops, the Education Welfare Officer will contact the family and a recovery plan will be put in place, including catching up on missed work. Please can you ensure that medical appointments are made outside of school hours, where possible.

Pastoral Year Leaders will also liaise with families where a concern continues to grow. If attendance continues to fall and a pupil continues to be absent with no acceptable explanation, then a fine may be imposed.

Whilst we endeavour to work with families to resolve issues your child's attendance is important for their education. Please do not book holidays in term time unless this has been authorised by the Headteacher as you may incur a penalty notice. Should there be exceptional circumstances that you wish the Headteacher to consider, please complete a leave of absence form and provide relevant evidence. These forms can be obtained from our Attendance Officer or the Main Office.



At Hazel Wood High School, we reward good attendance and punctuality with rewards assemblies and inter-form competitions throughout the academic year.

## Supporting Pupils with Additional Needs

**At Hazel Wood High School, we offer a range of support interventions** for pupils who may find parts of being in high school difficult. We have a team of trained support staff, who focus on specialist areas such as literacy, numeracy and social skills.

**Support can be provided in lots of different ways.** We have a room within school where targeted 1:1 or small groups sessions can be delivered and activities at social times can take place. We also work with pupils in timetabled lessons to provide a personalised approach to accessing different subjects.

Pupils who find school a challenge, either accessing the learning or socially and emotionally, are identified and checked to see if there is a specific Learning Difficulty that we need to explore.

Families who also have a concerns regarding the development of their child can also contact school to discuss their worry and we can work together to investigate this and work to find a solution in partnership, to support every learner, looking at the use of outside agencies, where required.

## The Hazel Wood Offer

At Hazel Wood High School, we have lots of activities outside of the classroom that you can volunteer to take part in. Some of these clubs run at lunch time and some are after school.

Once you start at Hazel Wood you will be given a timetable of when the different clubs take place and this is also regularly updated on our website.

If you are sporty you may want to try the athletics club, football, netball, basketball, or cricket. Throughout the year, there will be other sporting clubs that you can also choose to join. If you work really hard you could even get on one of our school teams!

For those of you who would rather explore something more artistic and creative there are various other clubs too. You may be a budding actor and can hone your skills in our Drama Club on your way to starring on the big screen. For those looking to take to the Pyramid Stage rather than the screen, budding musicians can join our Band Club.

There are plenty more opportunities for you to chose from. Students are far from 'board' in our Chess and Dungeon and Dragon Clubs! We also run Duke of Edinburgh expeditions, Manga Club and even a Maths Club.

Clubs are subject to availability. To see our current offer please ask for an up-to-date timetable of our clubs or view this on our website.





# Rewards & Sanctions



## Rewards

Our rewards are set up to reflect the school's values of **Respect, Responsibility** and **Aspiration**. They are based upon achieving academic excellence and developing character. Every time you receive any form of award points your parent/carer will be notified via the SIMS parent app. Our aim is to really celebrate and share your success.

Rewards at Hazel Wood High School come under two categories, **Aspiration Points** and **Respect & Responsibility Points**.

### Aspiration Points

These points are given by the class teacher and can be awarded for the reasons shown in the table on the far right.

Each teacher also grades students' attitude to learning via our 'Steps to Success' each lesson, with grades 1 and 2 falling under the rewards system. Our 'Steps to Success' grades are shown in the green and red tables on the right hand side.

Positive  
behaviour

**Grade 1: Determined to Succeed** - constantly demonstrates resilience to set backs, is independent and clearly embeds learning in all tasks.

**Grade 2: Embracing the Challenge** - Ready to learn, actively involved in the lesson, organised, respectful and supportive towards the class

Negative  
behaviour

**Grade 3: Lost Learning** - a lack of involvement and motivation during key parts of the lesson.

**Grade 4: Disengaged** - disturbs the learning of others despite warnings. Negative impact on learning climate.

| Aspiration Action        | Points    |
|--------------------------|-----------|
| Steps to Success Grade 1 | 5 points  |
| Steps to Success Grade 2 | 3 points  |
| Homework above 50%       | 1 point   |
| Homework above 75%       | 2 points  |
| Star of the Week         | 20 points |
| Star of the Lesson       | 10 points |
| Assessment above track   | 10 points |
| Assessment on track      | 5 points  |
| Aspiration point         | 1 point   |

### Respect and Responsibility Points

These points are given by Form Tutors daily and can be awarded for actions shown in the table on the right.

These points will be added in dedicated Tutor time each day, shared with students and the total points recorded in student planners weekly.

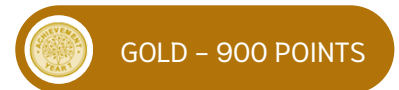
| Respect and Responsibility Action               | Points  |
|---|---------|
| Attendance to School                            | 1 point |
| Punctuality to School                           | 1 point |
| Ready to learn (equipment and journal each day) | 1 point |
| Respect point                                   | 1 point |
| Responsibility point                            | 1 point |

## The Hazel Wood Way Award Scheme

All points listed above are added together and pupils work towards achieving Bronze, Silver, Gold and Platinum badges and certificates. This is known as **The Hazel Wood Way Award Scheme**.

The awards are presented in half-termly 'Rewards Assemblies' monitored by the Pastoral Year Leaders for each year group. Badges will be worn on the blazer and certificates can be used in pupil CV's.

Parents/carers will be notified via SIMS parent app when a pupil has gained a badge. Pupils will aim to get all 4 badges in the academic year. The year group will be indicated in the middle of the badge.



## Sanctions: The Hazel Wood High Behaviour System

The behaviour system is built upon 4 rights which are central to the school's values of **Respect, Responsibility** and **Aspiration**:

All teachers  
have a right  
to teach

All students  
have a right  
to learn

Everyone  
has a right  
to safety

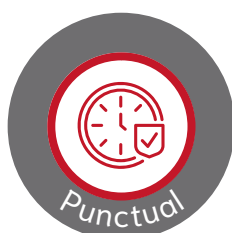
Everyone  
has a right  
to fair  
treatment

We classify behaviours into 4 categories - We call these the 4P's



Polite

Be respectful  
and cooperative  
at all times



Punctual

Arrive to school  
and lessons  
ready to learn



Prepared

Wear their uniform  
with pride and  
have the correct  
equipment



Participate

Show very high  
levels of  
engagement in  
their learning

## Students are expected to:

- Be polite
- Be punctual
- Be prepared for school & wear the correct uniform at all times
- Participate fully in lessons
- Move quietly around school
- Treat the school buildings & school property with respect
- Accept sanctions when given
- Refrain from behaving in a way that brings the school into disrepute, including when outside school

Class teachers will give clear guidance on our expected standards of behaviour. Failure to meet these standards will result in a corrective conversation, in which you will be told what you need to do to put the behaviour right. You will have one chance to do so. If you continue to not meet the expected standard, then a **P point** will be issued.

If you are late to school (with no valid reason) or late to lesson, you will be given a **P point**. Repeated poor punctuality will result in a parental/carer meeting with your Pastoral Year Manager.

We operate a **same day correction system**, every time you get a **P point** your parents/carers will be notified via text message. At the end of the school day, Pastoral Year Leaders will bring pupils to the studio for **up to one hour**. If a student receives multiple corrections this can lead to a 1 hour 15 min SLT correction.



## No place for bullying

Our Anti-Bullying policy and procedures have been created in partnership with families, anti-bullying ambassadors, pupils, staff and representatives from the local authority and local community groups. It is important that we all know what to do should you experience, or witness, bullying in school. All students have a responsibility to contribute, in whatever way they can, to the protection of all our pupils.

We define bullying as *'the behaviour by an individual or group, repeated over time, that intentionally hurts another individual or group, either physically or emotionally'* and have a zero-tolerance policy at our school that we all have a responsibility to uphold.

As a school, we use the 'Seven Steps' system in order to tackle any form of bullying, which are shown below:



### **Interview the victim about how they are feeling**

This is when a member of staff finds out that bullying is taking place and talks to the victim to gather the details. Members of staff should log the case on CPOMS and detail what has been happening. Each case should be assigned to the PYL for that year group.



### **Meeting with the people involved**

The member of staff will meet with the people involved and take statements. The PYL or form tutor should take statements from the people involved and upload these to CPOMS and offer support to the victim by putting the school's procedures in place.



### **Explain the problem.**

Tell the pupils involved how it is making the victim feel – **no details are discussed at this point.** A meeting should take place with the PYL to discuss how the victim is feeling. The PYL must not go into detail about the victim at this point.



### **Share the responsibility (No blame)**

Blame is not given to anyone but the group are informed that they have a responsibility and they can do something to help. The PYL will work with the group by explaining they know that they are responsible for the incidents and they have to take responsibility to make this right.



### **Suggestions**

Group members are encouraged to make suggestions as to how they can make the victim's time in school better. Each member of the group is asked to suggest how they can make the victim feel better. Positive responses can be given by the PYL but no blame is given.



### **Leave it up to them**

The responsibility is passed over to the group to solve the problem. The member of staff responsible for the case arranges a meeting with the group to see how things are going. The meeting is ended by the PYL passing the responsibility over to the group to solve the problem.



### **Meet again for individual interviews**

About a week later, the member of staff discusses with each pupil, including the victim, how things are going. This helps to monitor the bullying and keeps all of the individuals involved. The PYL will arrange a meeting with each of the pupils involved to see if things have improved and monitor the bullying. At this point, the PYL might escalate the case. All actions should be added to the anti-bullying log.



## Student Leadership



Leadership is very important in our school and all pupils play a significant part in the decision making process at Hazel Wood High School.

### Year 7 Student Council

We have a thriving school council and every form will choose two representatives to make up the Year 7 Student Council, which meets every half term. All members of the form contribute to the discussions and decision making activities, with information flowing between the council and the form, to help decide the direction of our school. Recent work has included school dinners, food choices, the development of the rewards system and how to get the best starts and ends to lessons.

### Whole School Council

The Whole School Council is then made up of members of each year group, the Year 10 & 11 Prefects and representatives from other leadership groups in school, such as Reading Buddies and Well-being Ambassadors.

Being a part of the Student Council helps individuals improve and enhance their leadership skills, especially in the areas of goal-setting, organisation, cooperation and decision making. It also includes activities on self-awareness to help them recognise their talents, skills and capabilities, whilst also representing our school at events at school and in the community. All members of the school leadership group are recognisable by a black lanyard. They also wear a badge on their blazer, and they will be more than willing to help, so just ask!

## Well-Being Ambassadors

We have specially trained Well-Being Ambassadors. Our Ambassadors will listen, and help, by getting the support and help that is needed to resolve any issue our pupils may be experiencing in school.

Families can contact the school (0161 797 6543) and speak to a member of staff if they have any concerns about their child's well-being at school. If this is the case, please speak to:

- Your child's Form Teacher
- Your child's Pastoral Year Leader
- Your child's Key Stage Director
- Mr Greenhalgh, Headteacher



# Keeping In Touch

## SIMS Parent App

When your child starts school, it is important that we are able to get important communications to you.

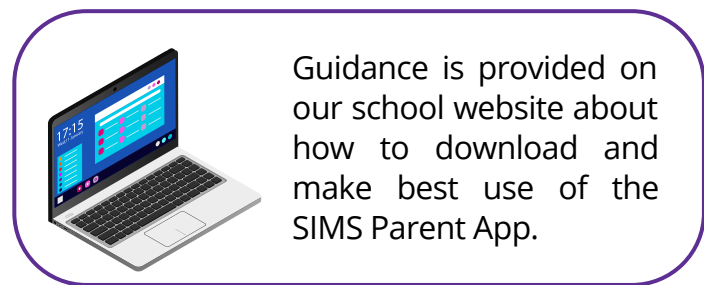
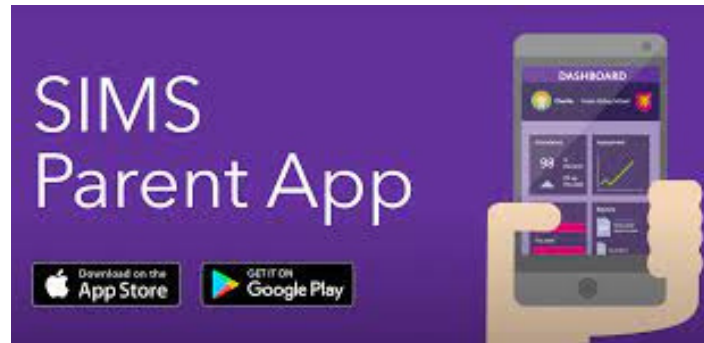
This is why we have invested in the SIMS Parent App and ask all of our parents to download the app onto your mobile phone or other electronic device. SIMS Parent App is a valuable communication tool for school and parents.

Through the app you will be able to access information about:

- Your child's homework
- Any after school activities
- Your child's progress
- Your child's timetable
- Your child's attendance

It is really important that we have accurate contact details for all parents and guardians. Mobile or landline phone numbers as well as email contact details are vital, so that we can contact you quickly if needed. Please let us know your email address so that we can invite you to use this system and be involved in all aspects of your child's education and progress.

Parents and Guardians can update their contact details on the SIMS Parent App, instructions are provided on the school website. If you are struggling to do this then please call Student Services with any changes and they will update these on our school systems.



## Friends of Hazel Wood High School



The Friends of Hazel Wood High School are a group of dedicated volunteers from the school and the wider community who will come together to discuss and facilitate projects and activities to bring the school and the community together, promoting community events, fundraising, environmental projects, sporting competitions, walking and cycling opportunities.

If you would like to join us to discuss your ideas or have a particular interest in any of the above, please contact school for more information.





## Where to find additional information

This booklet contains what we feel is the most important information you need, as a pupil and parent with regards to starting with us at Hazel Wood High School. We know that you will likely want, and need, further information and advice so we would recommend that you also familiarise yourself with our school website.

On the website you will find a specific tab containing information for our new intake and their parent/carers called **New Year 7 Starters**. This will be a good place to look, regardless of when you are joining us. In this section we will save useful information that will help you as you plan to start at Hazel Wood High School. Other key areas of the website, and what information you can find there, are as follows:

- **About Us** - explains about our school and the vision and values that we share together.
- **Key Information** - includes our policies as well as information on: admissions, the school day, inclusion and additional needs support, anti-bullying procedures, careers guidance as well as details of our Ofsted inspections.
- **Curriculum** - information on the Hazel Wood curriculum, our learning journey and school results.
- **New Year 7 Starters** - information that is useful for those joining our school in Year 7, or at any point of their school career.
- **Parents** - this is where we store our letters home, and also includes answers to any frequently asked questions that we think is useful for our parents to know. Here too, you will find our school calendar.
- **News** - is regularly updated so that you can see, and celebrate, the different things that the school is involved in.



Hazel Wood High School website:  
[www.hazelwoodhigh.co.uk](http://www.hazelwoodhigh.co.uk)

## School Contact Details

### Hazel Wood High School

Hazel Avenue  
Bury  
Lancashire  
BL9 7QT



Email: [enquiries@hazelwood.oaklp.co.uk](mailto:enquiries@hazelwood.oaklp.co.uk)



Telephone: 0161 797 6543

## Still Need To See Us?

As a parent/carer, you also have the opportunity to come into school and talk about any topic of your choice. The Headteacher, where possible, and the Pastoral Year Leaders are available to book appointments with so you can come into school and discuss any important issues rather than waiting for a Progress Evening or school event.

If the matter you want to discuss is too urgent to wait, then please just call on the number above and we will ensure that the relevant staff member gets back to you as soon as they can.





**Hazel Wood**  
High School

Hazel Wood High School  
Hazel Avenue  
Bury  
BL9 7QT

[enquiries@hazelwood.oaklp.co.uk](mailto:enquiries@hazelwood.oaklp.co.uk)



Part of the

**Oak**   
Learning Partnership