

## Useful Information for Pupils and Parents

### Coming Back to School – September 2020

#### Keeping Safe and Continuing to Learn



#### WHEN?

We will be welcoming all pupils back to Hazel Wood from September 2020.

Only Year 7 will attend on **Friday 4<sup>th</sup> September** where they are asked to meet at school by 8.40am. We will welcome our new pupils and show them where to assemble.

From week beginning **Monday 7<sup>th</sup> September** all year groups will start back at school. On the first day that all year groups return we will have staggered start and finish times. Please see below for details:

- **8.40am:** Year 7 and Year 11 (Year 11 straight to Sports Hall / Year 7 straight to Form from the yard)
- **9.10am:** Year 8 (straight to Sports Hall)
- **10.40am:** Year 9 (straight to Sports Hall)
- **11.15am:** Year 10 (straight to Sports Hall)

A staggered finish allows pupils to leave safely without the year bubbles merging. Pupils with siblings who need to walk home together can wait to meet up on the Sports Hall Yard:

- **2.40pm:** Year 7
- **2.45pm:** Year 8
- **2.50pm:** Year 9
- **2.55pm:** Year 10
- **3.00pm:** Year 11 straight to Lesson 7

From **Tuesday 8<sup>th</sup> September and onwards** – school will be open for all pupils with an **8.40am start**. **The normal timetable (including start and finish times) will be followed.**

Each day pupils will need to meet on their designated areas in school no later than 8.40am. This will allow pupils to remain in their year bubble and to start school on time. The designated areas for each year group are as follows:

- Year 7 -Sports Hall Yard
- Year 8 – Junior Yard Zone
- Year 9 - Astro Turf – Zone 1
- Year 10 - Astro Turf – Zone 2
- Year 11 - Canteen

#### WHY?

As Covid-19 infection rates continue to fall, the government have lifted restrictions to allow for schools to fully reopen for all children and young people. There is now a requirement for all children and young people to attend full time education and this means that the usual rules on school attendance will apply.

## **WHAT DOES THIS MEAN FOR MY CHILD?**

It means that we need to work together to ensure that all pupils attend school as they should:

- It is a parent's duty to ensure that their child attends regularly.
- It is the school's responsibility to record attendance and follow up absence.
- From 1<sup>st</sup> September, the availability to issue sanctions, including fixed penalty notices in line with local authorities' codes of conduct will be reinstated.

## **WHAT IF MY CHILD IS ILL?**

There will be times when your child is unable to attend school. These include if they:

- are showing signs of being unwell with a new and persistent cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), these cases should take the COVID19 test.
- are ill with illness not related to COVID19.
- are shielding or self-isolating - have had symptoms or a positive test result themselves; or because they are a close contact of someone who has coronavirus (COVID-19)
- have been instructed to shield by their specialist health professional – please be aware that evidence will be required
- are children of parents who are following clinical and/or public health advice – again, we will need evidence of this.

## **WILL THERE STILL BE EXTRA CURRICULAR CLUBS?**

Yes, we are very keen to offer our pupils the opportunity to attend extra-curricular clubs at school and these will begin from **21<sup>st</sup> September**. We have reduced the number of clubs on offer, to ensure that we keep our pupils within their bubbles. This will be reviewed as government advice may change. We will send out the offer available very soon.

## **WHAT ABOUT BREAKFAST, BREAK AND LUNCH ARRANGEMENTS?**

There will still be free toast each day and this will be on a trolley, in bags, for pupils to collect as they go to their designated yard.

Breaktimes will be staggered so that no year bubble mixes. As we are unable to clean the dining room between bubbles quickly enough we ask that pupils bring a snack to school in their bag.

We are still able to offer all pupils a full meal at lunchtime. This will be in the form of a grab bag with:

- A sandwich, panini or flat bread of choice
- Dessert item of choice
- Bottle of water

We will give all pupils, who require one, a free and refillable water bottle and have also installed additional water fountains over the summer break.

## WHAT DO I, AND MY CHILD, NEED TO KNOW FOR SEPTEMBER?

- Timetables will be given to pupils on their first day.
- Full school uniform is expected to be worn daily **except** for the days when your child is due to do PE.
- On days your child is due to do PE they should wear their PE kit. This is because we are reducing risk by not using changing rooms as we cannot socially distance in this area.
- We have installed extra toilets for pupils to assist with social distancing.
- All classrooms and corridors will be equipped with sanitiser for regular hand cleansing.
- It is compulsory that pupils follow the systems that are in place to maintain safety levels for all members of our school. Pupils who choose not to follow the systems in place will be sanctioned accordingly.

## I STILL HAVE QUESTIONS AND WOULD LIKE TO SEE SOMEONE

We know some parents have struggled with communication over the lockdown period. We had arranged to have year group meetings for all families in the first few days of term to help us share developments, information and to answer any questions that you may have. Due to the local lockdown, we are unable to confirm whether these will be able to go ahead. We know that things can change quickly so we ask that you **save the date** in case we are able to go ahead. We will let you know if these can go ahead, or if we need to reschedule these nearer the time.

- **Thursday 3<sup>rd</sup> September, 6 – 7pm:** Year 7
- **Tuesday 8<sup>th</sup> September, 6 – 7pm:** Year 10 and Year 11
- **Thursday 10<sup>th</sup> September, 6 – 7pm:** Year 8 and 9

## HOW DO I KEEP UPDATED ON THINGS THAT I NEED TO KNOW?

From September, all messages to families will be sent through the SIMS Parent App. This will ensure that you do not miss any communications regarding your child's education and school life. We will be sending out links in the next few days, along with a help sheet to assist you with how to set up the app. This information will also be added to our website.

Whilst we have made every effort to check contact details with all families, there are still some families who are yet to provide an email. This is essential for the set-up of the Parent App and needs to be in place by **September 7<sup>th</sup>**. If you need help in setting up an email address please let us know. If you have recently set up, or changed, your email address, please tell us by emailing [enquiries@hazelwoodhigh.co.uk](mailto:enquiries@hazelwoodhigh.co.uk) so that we can update our systems.

## FINALLY

Every school is different and every school has to decide what is the best thing to do. We will always think about what is best for our pupils and staff.

Reception will still be open, however we need to limit the number of people who can come inside. If you have any questions or concerns please ring or email the school in the first instance. We all want to do all that we can to help you, and to support your child back to school.