



Monday, 18 May 2020

Dear Parent / Carer,

I am hoping that this letter finds you and your family safe and well.

As you will be aware the current arrangements for children to return to school are developing following recent announcements from the government. **Year 10 pupils** are part of the first group of students to return to classrooms and although the return date is not yet clear pupils may be able to come into school from June onwards.

We are making plans to open for our community starting with Year 10, but obviously we must make sure that our school is safe for your child to return. It is vital that we have everything in place, for both children and staff, to manage the Covid19 situation. This will take some planning and re-organisation; however, I need to assure you that these arrangements are already underway and this is why I am writing to you.

If we are advised to do so, we aim to open our school to Year 10 students so that we can provide a learning experience that allows us to limit the gap in learning currently being created by the Covid19 situation. We will be planning for subject specialists to work with small groups of pupils to build on work so far and develop ongoing, meaningful learning experiences, at school and for home, for the weeks to come. By delivering a quality taught session in each subject area we will support our students to be as prepared as possible for starting Year 11 in September.

Our re-organisation would include;

- Allocating one Year 10 form per day to attend school from week beginning 8th June. With four Year 10 forms this allows school to close on a Wednesday for a deep clean in key areas.
- Forms / Students would only attend one half a day a week over 6 weeks and staff would deliver the session to each form. The timetable will have staggered start and finish times.
- Morning sessions only and no on-site breaks or lunches. If lunches are provided these will be grab bags for students to take off school premises to consume. The free school meals voucher scheme will continue to support lunches being provided at home
- Pupils will be taught in small groups of approximately 10 in the Studio / Hub and Sports Hall, with morning sessions only to allow for a deep clean each day of the areas that have been used. Students will work at named pupil work stations with their own equipment.
- There will be three designated school entrances/ exits for pupils - so that pupils come in to contact with as few people as possible and these will all be measured out to social distancing requirements.
- There will be a clear timetable of regular cleaning procedures and handwashing practices.
- There will be designated toilet facilities on a regular cleaning rota.
- We will have handwashing stations / sanitiser areas around the building.
- We will have a clearly marked one-way system and adopt a non-uniform approach to allow for laundering of clothes before the next in school session.



Hazel Avenue, Bury, Greater Manchester BL9 7QT

0161 797 6543

enquiries@hazelwoodhigh.co.uk

www.hazelwoodhigh.co.uk

Headteacher: Paul Greenhalgh

I have also highlighted below some other issues you may wish to consider;

- The school has obtained a basic supply of PPE equipment. Should there be a suspected case of COVID 19 in school, the member of staff who waits for parents in isolation with the student can use PPE in accordance with the guidance.
- The school has agreed, with government guidance, that we will not allow the wearing of face coverings or masks in school. It is then your decision if your child will attend under this condition.
- We require all pupils to adhere to the clear expectations in place during sessions in school. Those pupils who show that they cannot follow these guidelines will not be allowed to attend again. This is to ensure the health and well-being of others.
- If school does not re-open we will continue to provide remote teaching and learning in line with our remote teaching and learning policy

Your child's mentor will be contacting you this week to discuss returning to school and what your initial thoughts and intentions about this are. We will need to know if you intend to send your child into school, as we must have an overview of the number of pupils who are returning to us so that we can prepare school and ensure the risk assessments we have in place are based on potential attendance numbers.

It is your right to change your mind nearer the time, this information is a just a starting point to help us plan. You also need to be aware that at this time attendance is not compulsory and fines for non-attendance are not being issued.

The mentor will also give you an update on the work completed by your child so far on line, work completed from the paper packs should be returned to school for assessment once all the tasks are finished and a new pack collected. The mentor will also check the contact data we have for you and your child, to ensure everything is accurate, as previously explained in the recent Hazel Wood Way Newsletters.

Once we have spoken to Year 10 families and have a detailed plan, based on your feedback, we will contact you and share the arrangements in much more detail.

A final reminder: Despite all of this planning, as of yet, we have no firm decision as to when, or if, we will re-open. This letter and the follow up phone call is only to establish, if, based on the outlined plan you intend to send your child into school.

Please remember every school is different, we have our unique context and I intend to do the best by you, our students and our staff.

Yours sincerely,



Mr P. Greenhalgh

Headteacher