



Hazel Wood
High School

Respect Responsibility Aspiration

Wednesday 7th August

Dear Parent/Carer,

Year 7 – Welcome to Hazel Wood High School

We are looking forward to welcoming your child to Hazel Wood High School at the beginning of the new academic year. As the new academic year approaches, I wanted to communicate the following changes and important news.

SEPTEMBER RETURN DATE

All students return to School on **Wednesday 4th September the school is a normal school day and a full return for all students.** The timings of the school day are shown below, and students are expected in school from opening at **8.40am.**

Our Year 7 new starters who return to school on time and on the first day will receive a **Learning pack** for their first day of attendance including a school pen, school water bottle and our teaching and learning pack.

REMINDER ON TIMINGS OF THE SCHOOL DAY

The school day is structured as follows:

Time	Session
8.40	Student gates open for the start of the school day
8.50	Late gate closes for students
8.55 - 9.25	Period 1 <i>Form Time, which includes: assemblies, PHSE, reading, numeracy and wellbeing curriculum sessions depending on the day/week</i>
9.25 - 10.25	Period 2
10.25 - 11.25	Period 3
11.25 - 11.40	Morning break <i>in designated year group areas</i>
11.40 - 12.40	Period 4
12.40 - 13.40	Period 5 <i>Staggered dismissal of year groups to allow smooth lunchtime transition</i>
13.40 - 14.10	Lunch <i>in designated year group areas</i>
14.10 - 14.15	Afternoon Line up

Headteacher: Mr Paul Greenhalgh

Hazel Avenue, Bury, Lancashire, BL9 7QT



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14.15 - 15.15	Period 6
From 15.10	End of school staggered dismissal of year groups
15.15 - 16.00	Session 7 compulsory for all Year 11 students

PARENT PAY AND SCHOOL MEALS

Your child will receive a letter containing information about the Parent Pay App to bring home on their first day. Please ensure you log onto the Parent Pay App as soon as possible. You will be able to use this app to top up your child's school dinner money and to pay for any school trips.

If your child is **NOT** entitled to free school meals, please can you send them a maximum of £5.00 to pay for their school meal on their first day. Alternatively, they can bring in a packed lunch.

PARENT COMMUNICATION

Clear and effective communication between school and parent/carers is essential to ensuring that we provide the best possible education for our students. We are consistently looking to improve this at Hazel Wood and in response to feedback we have receive from parents (including in our annual parental survey) we are currently finalising a school communication policy, which will be shared in September. This will provide clarity on expectations of both school and parents when communicating with us regarding your child.

Alongside this we will also be moving to a new Management Information System (MIS), Arbor. This will replace SIMS and therefore also SIMS Parent App, a key tool we use currently to communicate to Parents. Again, as this change will need to take place over the summer break, parents will receive further information on this in September.

UNIFORM, EQUIPMENT & HOMEWORK

Please see the attached leaflets that explain the uniform and equipment that your child will require on our return in September. We place great emphasis on the fact that the first step towards them being able to achieve their academic potential is ensuring that they are suitably dressed and equipped, and I would therefore ask you to support us in making sure the following are in place:

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- All students must wear shoes and not any form of trainer/pump/boot or trainer shoe (please see attached guide).
- Students who wear trousers must wear the official school grey trouser supplied by Macron.
- Students are not allowed to use mobile phones once in school.
- Students who choose to wear skirts must ensure they are at the appropriate length with tights and not leggings (please ensure that the skirt is at least knee length when purchasing).
- Tights are compulsory from September through to the end of half term 5.
- No hoodies are allowed to be seen once on school property, there is an official optional school jumper available.

Information is clear in the leaflet but if you have any issues, please contact your child's Pastoral Year Leader.

STUDENT MEDICATION

If your child requires medication to be left at school, please can you complete the consent form and bring it into school with the medication on Wednesday 4th September.

Finally, can I wish you all a safe and happy remainder of the summer break and we are looking forward to welcoming the children back in September.

Yours sincerely

Mr. P. Greenhalgh
Headteacher

Headteacher: Mr Paul Greenhalgh

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Uniform Expectations

The next two pages outline our uniform expectations:

School Blazer

Grey Blazer with Hazel Wood High School Badge on the top pocket.

Shirt

A long or short sleeved white shirt, must be worn and the top button must be fastened.

Sweatshirt

There is an optional grey sweatshirt students can choose to wear, as well as the compulsory blazer.

Trousers/Skirt

Pupils can wear either trousers or a skirt, but they must be purchased from Macron and cannot be adjusted in any way. The skirt cannot be turned over at the waist or shortened, and must reach the top of the knee. If the skirt or trousers are altered in any way, the student will be expected to purchase a new item immediately.

Tie

Pupils must wear a clip-on tie bought from school or our designated supplier (Macron). If a tie is broken, students will be able to purchase a replacement from the school (item will be charged via parent pay) or from the designated supplier (Macron).

Socks

Must be black in colour. No ankle/trainer socks are permitted, nor any branded/frilly socks. Additionally, socks must not be worn above the knee.

Tights

It is compulsory for girls to wear tights in half terms 1-5. They must be 40+ denier, black in colour. No leggings are allowed.

Hijab

Must be plain black with no patterns, jewels etc

Hair

Must be natural colours in a neat and tidy style. Any accessories in the hair must be red. Designer lines shaved into hair are not permitted.

Shoes

Plain black leather or faux leather. No trainers, no pumps, no boots. Please see additional information on shoes. Shoes must be a traditional design. Absolutely no trainer-like shoes will be allowed. Please ask a member of staff if unsure before purchasing.

Jewellery

The only item of jewellery allowed is one pair of small (0.5cm diameter), plain earrings to be worn in the ear lobe. All other forms of jewellery are strictly forbidden, this includes; nose studs, eyebrow studs, additional ear lobe piercings, tongue piercings, bracelets, rings and neck chains.

Make-up

No make-up is to be worn. Acrylic/false nails are not permitted. Nail varnish is not permitted.

Hoodies (incl. non-school sweatshirts/jumpers)

Can be worn to and from school, but once in school must be placed into the pupil's bag on arrival to school. They cannot be carried or tied around the body.

School bag

Pupils must use an appropriately sized waterproof bag to carry their books and equipment. It should hold A4-sized workbooks comfortably without causing any damage. School bags featuring inappropriate images, slogans or phrases are not permitted. The school encourages pupils to bring inexpensive bags to school. The school will not be liable for lost or damaged school bags.

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At Hazel Wood High School we appreciate that shoes can be an expensive item for parents to buy, and we are therefore keen to ensure the correct style of footwear is purchased. Shoes should be sensible, plain style, with a minimal heel and black and clean/polished. Trainer type shoes are not permitted, nor are flat pumps, canvas footwear, trainers, boots or mules. There should be no markings or decoration, including glittery stones and studs, brand logos or coloured laces.

The pictures below illustrate the styles of footwear that are, and are not, permitted to be worn by students. It is impossible to provide a complete list, so if in doubt, please do not hesitate to contact your child's Pastoral Year Leader before purchasing.



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School Equipment

On a daily basis, pupils must bring a bag with them that is big enough to fit A4 size exercise books, as well as bringing the following equipment with them:

Essential Equipment

All pupils must have the following:

- Black Pen
- Green Pen
- Pencil
- Ruler
- Student Planner (this will be given to students on their first day)

Additional Equipment

We also encourage pupils to also have:

- Rubber
- Purple Pen
- Mini whiteboard, pen and eraser
- A set of BRAG cards
- Glue stick
- Compass
- Protractor
- Scientific Calculator

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